

Application BSBR001626

Application Summary

Application ID
BSBR001626

Application Title
BSBR - RED HEAD VILLAGES ASSOCIATION INCORPORATED

Program Name
Black Summer Bushfire Recovery Grants Program

Applicant
RED HEAD VILLAGES ASSOCIATION INCORPORATED

Submitted Date
14/10/2021

Program selection

RED HEAD VILLAGES ASSOCIATION INCORPORATED

Are you a trustee on behalf of a trust?
No

Do you have an ABN?
Yes

Entity details

ABN
62742198530

Legal name
RED HEAD VILLAGES ASSOCIATION INCORPORATED

Business name
RED HEAD VILLAGES ASSOCIATION INCORPORATED

Date of registration
1/03/2017

GST Registered
No

Are you a charity registered with the Australian Charities and Not-for-profits Commission (ACNC)?
No

Are you a not-for-profit?
Yes

Program Selection

Program
Black Summer Bushfire Recovery Grants Program

Program Element
Black Summer Bushfire Recovery Grants Program

Eligibility

Select which entity type you are.
an incorporated not for profit organisation

Is your project in one or more of the eligible Local Government Areas (LGAs) listed in Appendix A of the grant opportunity guidelines?

Grant opportunity guidelines can be found on Business.gov.au
Yes

Will your project support the recovery or resilience efforts of communities in eligible Local Government Areas (LGAs) affected by the 2019-20 bushfires?
Yes

Does your project have at least \$20,000 in eligible project expenditure?
Yes

Applicant address

Applicant street address
Is the address located in Australia?
Yes

Address Details
1 Ottawa St
CUNJURONG POINT NSW 2539
Australia

Applicant postal address
Is the address located in Australia?
Yes

Address Details
1 Ottawa St
CUNJURONG POINT NSW 2539
Australia

About your organisation

Indigenous organisations

Is your organisation Indigenous owned?

An organisation is considered Indigenous owned where at least 51% of the organisation's members or proprietors are Indigenous.

No

Is your organisation Indigenous controlled?

An organisation is considered Indigenous controlled where at least 51% of the organisation's board or management committee is Indigenous.

No

Project information

Recovery or Resilience Needs

Identify one or more of the recovery or resilience needs your project aims to support.

You need to select one or more of the kinds of recovery or resilience needs - social recovery and resilience, economic recovery and resilience and/or resilience and recovery of the built environment. See Section 6.1 of the grant opportunity guidelines.

social recovery and resilience

Yes

economic recovery and resilience

Yes

recovery and resilience of the built environment

Yes

Project Type

Select one or more of the criteria below that best describes/supports your eligible project activities.

See section 6.3.1 of the grant guidelines and Appendix B.

projects that address an urgent and unmet need resulting directly from the 2019-20 bushfires

Yes

enhance the cultural life of the community

Yes

preserve or increase employment

Yes

help to mitigate climate-related risk and damage

No

address the health impacts of the bushfires

Yes

benefit of Indigenous people or communities

No

protect or promote interstate and overseas trade and commerce

No

be delivered through a relevant communications service

No

undertaken in the Australian Capital Territory

No

run by local councils

No

involve meteorological observations or statistical collection and analysis

No

relate to insurance

No

Project title and description

If your application is successful, we will publish some grant details on GrantConnect and other government publications. Published details include:

- name of the grant recipient
- a project title
- a brief project description and its intended outcome
- amount of grant funding awarded

Provide a project title.

RHVA Resilience & Capacity Building

Provide a brief project description for publication.

Ensure your project description focuses on your project's key activities and outcomes. Outline what it is you are going to do and how it will benefit your community.

Meet needs identified by RHVA Resilience Committee Currowan Bushfire debriefing. Extend Yulunga Hall to include separate rooms for generator, for emergency response equipment, for medical triage, for operational team and space in the main hall for a quiet area, away from the food distribution centre. Purchase satellite phones and install aerials to the hall roof for when there are no other means of communication available. Install a concrete pathway from Manyana to Cunjurong Point to provide alternate access during emergencies and safe walks for parents, children at other times. Establish Ghost of the Walter Hood Festival, initially to provide for local community healing, and continuing as a regional tourism and economic development event

Detailed project description and key activities

This information will be included in your grant agreement if your application is successful.

Provide a detailed description of your project including the project scope and key activities.

During the Currowan Bushfire, the Red Head Villages Resilience Committee opened the local (Yulunga) hall as a place of safe refuge and with the assistance of the local community and some visitors, managed the needs and fear of over 3,000 people trapped in the area by several runs of the bushfire, with no power and no communications for between one and three weeks, depending on medical evacuation status. With this grant we wish to meet needs identified by RHVA Resilience Committee Currowan Bushfire debriefing. RHVA has already met the uninterrupted power needs by installing 32 solar panels on the roof of Yulunga Hall, installed a Tesla battery wall, upgraded the switchboard appropriately for this and to allow the use of a large backup generator (already purchased). All this work has been funded by donations received during and subsequent to the bushfires. Now we need to complete the following works - 1. Extend Yulunga Hall to include separate rooms for generator, for emergency response equipment, for medical triage, for operational team and space in the main hall for a quiet area, away from the food distribution centre. 2. Purchase two different satellite phones (to maximise coverage) and install aerials to the hall roof (so the phones can be used inside the building) for when there are no other means of communication available. When cut off from civilisation by storms, bushfires or other like events the RHVA area quickly loses power and landlines as the power poles traverse 15kms through areas of Crown Land and National Park which are densely forested so trees inevitably fall on the lines. Once we lose power, the mobile signal towers' battery backups only last 4 hours - then we have no means of communication 3. Install a concrete pathway from Manyana to Cunjurong Point to provide alternate access during emergencies and safe walks for parents, children at other times. Other pathways RHVA has constructed proved vital during the Currowan fire for firefighters to access surrounding bushland when roads were cut, for volunteers to co-ordinate emergency distribution of medical and other supplies and services, and for people to evacuate from areas under imminent threat of fire. 4. Establish the Ghost of the Walter Hood Festival, initially to provide for local community healing, and continuing as a regional tourism and economic development event. The fires destroyed the local forests and people continue to be devastated by driving through the burnt areas every time they go to town and the pandemic has prevented much of the coming together that would promote healing. This event will bring together people of all ages and interests, involve marking an historical event, promoting the location as a tourist destination and provide a sense of fun to concentrate on, culminating in the first festival in April 2023

Project outcomes

This information will be included in your grant agreement if your application is successful.

Provide a summary of the expected project outcomes.

Meet the needs identified by the RHVA Resilience Committee immediately post-Black Summer (Currowan) Bushfire:

1. Extend Yulunga Hall to accommodate separate fire-rated room for large generator and associated fuel storage; secure room for emergency response equipment; quiet room for medical triage; communications room for operational team; and additional room in hall to provide a quiet area, able to be separated from the emergency supplies distribution centre. \$1,092,000
2. Satellite communications - purchasing two different satellite phones and installing aerials hard-wired to the Yulunga Hall roof structure, allowing calls from inside the building \$2,800
3. Installation of pathway from Manyana to Cunjurong Point \$180,000
4. Establishment of a festival - initially to provide opportunities for local community healing, and continuing as a regional tourism and revenue-raising event - The ghost of the Walter Hood Festival \$32,000

Project duration

Your project must be completed in line with the dates provided in the grant opportunity guidelines.

Your project can start upon execution of the grant agreement, estimated to be from January 2022.

You must complete your project by 31 March 2024.

Estimated project start date

07/02/2022

Estimated project end date

30/03/2024

Estimated project length (in months)

26

Project milestones

Provide details on the project milestones including the key activities occurring at each milestone.

The milestone start and end dates must be between the project start and end dates. You can add up to 10 milestones.

Milestone title

Yulunga Hall - Stage 1

Description

Construct extensions to the east and south of the hall that do not intrude into the current building

Estimated start date

08/02/2022

Estimated end date

12/12/2022

Milestone title

Yulunga Hall - Stage 2

Description

Construct extensions to the west of the hall that do intrude into the current building

Estimated start date

06/02/2023

Estimated end date

14/12/2023

Milestone title

Satellite communications

Description

Purchase two different satellite phones and install aerials hard-wired to the Yulunga Hall roof structure, allowing calls from inside the building

Estimated start date

07/02/2022

Estimated end date

30/06/2022

Milestone title

Shared Pathway - Manyana to Cunjurong Point

Description

Installation of shared pathway from Manyana to Cunjurong Point

Estimated start date

03/03/2022

Estimated end date

30/09/2022

Milestone title

The Ghost of The Walter Hood Festival

Description

Establishment of a festival - initially to provide opportunities for local community healing, and continuing as a regional tourism and revenue-raising event - The ghost of the Walter Hood Festival

Estimated start date

07/07/2022

Estimated end date

30/06/2023

Eligible Local Government Areas (LGAs)

You can only undertake project activities in a Local Government Area (LGA) that has been declared as eligible for assistance under the Disaster Recovery Funding Arrangements (DRFA) for the 2019-20 bushfires. Individual projects may include activities that are undertaken in multiple eligible LGAs. Eligible LGAs are listed in Appendix A.

State

Please select from the list below.

NSW

LGA's Eligible in NSW

Shoalhaven

Project location

Project Site 1

195 Sunset Strp
MANYANA NSW 2539
Australia

Estimated % of project value expected to be undertaken at site
85

Project Site 2

Cnr Sunset Strip and Cunjurong Point Road, Manyana
to the Rural Fire Service Shed Lot 7028 DP 1031109 on Cunjurong Point Rd in Cunjurong Point
Manyana to Cunjurong Point NSW 2539
Australia

Estimated % of project value expected to be undertaken at site
14

Project Site 3

Monument Beach, North Bendalong Latitude -35.224445 Longitude 150.53555
North Bendalong NSW 2539
Australia

Estimated % of project value expected to be undertaken at site
1

Project budget

Provide a summary of your eligible project expenditure over the life of the project.

If you are registered for GST, enter the GST exclusive amount. If you are not registered for GST, enter the GST inclusive amount. We only provide grant funding based on eligible expenditure. Refer to the grant opportunity guidelines for guidance on eligible expenditure.

The minimum project expenditure for this grant opportunity is \$20,000.

You will also be required to attach a detailed project budget later in the application form. Refer to the grant opportunity guidelines for the requirements of the budget.

Please note the below budget limitations:

- Administrative support/overheads (including project management or project co-ordination) (max 10% of the grant)
- Staff training (max 5% of the grant)
- Contingency costs (max 10% of the grant)
- Report on project outcomes (max 5% of the grant)

Project budget summary

Type of expenditure	Head of expenditure	Financial Year	Costs
Project expenditure			\$1,426,800
	Equipment/ Materials (purchase or hire)		\$2,800
		2021/22	\$2,800
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Salary		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Contracts		\$1,272,000
		2021/22	\$464,000
		2022/23	\$750,000
		2023/24	\$58,000
		2024/25	\$0
		2025/26	\$0
	Infrastructure / Building, including approvals		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0

Type of expenditure	Head of expenditure	Financial Year	Costs
		2025/26	\$0
	Workshops, conferences and events		\$32,000
		2021/22	\$1,500
		2022/23	\$28,000
		2023/24	\$2,500
		2024/25	\$0
		2025/26	\$0
	Domestic travel		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Administrative support/overheads (including project management or project co-ordination)		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Planning, environmental or other regulatory approvals		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Staff training		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Contingency		\$120,000
		2021/22	\$25,000
		2022/23	\$80,000
		2023/24	\$15,000
		2024/25	\$0
		2025/26	\$0
	Report on project outcomes		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Other		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
Total project expenditure			\$1,426,800

Financial Year	Costs
2021/22	\$493,300
2022/23	\$858,000
2023/24	\$75,500
Total project expenditure	\$1,426,800

What is the total project cost including ineligible expenditure not included above?

This is the sum of eligible and non-eligible costs to the project.

\$ 1,504,700

Source of funding

In this section you must provide details of how you will fund the project.

The total of all sources of funding should be equal to your total project expenditure in the section above. Sources of funding include

- grant amount sought
- your contribution
- other contributions as allowed in the grant opportunity guidelines.

Grant amount sought

Enter the grant amount sought. We will add GST to this where applicable.

The minimum grant amount under this grant opportunity is \$20,000. The maximum grant amount under this grant opportunity is \$10,000,000.

\$ 1,426,800

Your contribution

Enter your organisation name. In the description field, provide additional details. Indicate whether your contribution is sourced from cash flow, loans, equity etc.

Name of contributor			
Red Head Villages Association Community			
Details of contribution			
Contribution Type	Amount	Due Date	Description
Cash	\$0		
In-Kind	\$77,900	30/03/2024	Hundreds of hours of volunteer labour throughout the project; all administrative work, meetings, project co-ordination, site supervision, manual labour, etc - at least 1900 hrs @\$41 per hour plus discounted rates from local trades people and suppliers
Total	\$77,900		

Other non-government contribution

Enter the organisation name. In the description field, provide additional details.

If you have project partners we will ask you for their details later in the application. You must provide their name and their contribution here.

Assessment criteria

We will assess your application based on the weighting given to each criterion and against the indicators listed beneath each criterion. We will only consider funding applications that score at least 50 per cent against each criterion, as these represent best value for money.

The amount of detail and supporting evidence you provide should be commensurate with the project size, complexity and grant amount requested. You should define, quantify and provide evidence to support your answers.

To support your responses you must include mandatory attachments later in the application.

Assessment criterion 1

How your project will assist in community recovery from the 2019-20 bushfires? (Score out of 50)

You should demonstrate this by identifying:

- how your project addresses the recovery or resilience needs of the community directly related to impacts of the 2019-20 bushfires through the adoption of/or investment in one or more of the following benefit areas:**
 - o social recovery and resilience needs of the local community may include improving community connections and social inclusion through community development activities, cultural events and workshops, protecting local heritage and addressing disadvantage within the community, preserving Aboriginal cultural heritage and supporting Indigenous communities through activities, workshops and events.
 - o economic recovery and resilience needs of the region may include job creation, new businesses, tourism and supporting local producers and suppliers. Projects must support communities, not just individual businesses or organisations.
 - o recovery and resilience of the built environment needs may include the improvement or extension of existing infrastructure in a manner that drives economic growth, creates jobs and makes the affected LGA or broader region a more attractive place to live or visit.
- how your project complements, builds on and does not duplicate existing or planned 2019-20 bushfire recovery efforts in the community.**
- the broader benefits that your project will deliver for the region and the community.**

1. To support social recovery and resilience

Yulunga Hall is a focal point for the five local communities. It is well used daily and in emergencies is the deemed Place of Last Resort. The proposed series of smaller flexible rooms can be used as meeting rooms and for smaller activities at the same time as others. In emergencies the operations, communications and medical teams can operate in quiet secure spaces. The enlarging of the main room will provide sufficient space for social events, markets, conferences, training opportunities and gatherings along with an ability to partition off a quiet area during emergencies.

In times of emergency both the power and communications are quickly lost for extended periods and the single road into the area is also usually cut for days at a time. During the recent bushfires, people were severely stressed being unable to contact loved ones, ask chemists to transfer prescriptions and deal with the minutiae of being held up in their lives.

Two satellite phones, each on a different network to increase the potential coverage and provide a redundancy in the event one network fails will be hard-wired with aerials on the roof so that calls can be made from inside the hall. These phones will allow people to make short calls to relieve their stress, organise their lives and let people know they are okay.

The local Resilience Committee will also be able to contact regional officials to alert them to situations requiring assistance.

The footpath along easements from Manyana to Cunjurong Point will connect these last two villages. During the fires other footpaths we had installed became the safest corridors along which the emergency workers, RFS brigades and RHVA Resilience Committee Helpers could travel when all of the roads joining the five villages were closed. This footpath which will provide another avenue for tradespeople and volunteers to contribute to their community, will complete the network.

In 1870 the Walter Hood was wrecked in a storm on the coast. The Ghost of The Walter Hood Festival will provide opportunities for inter-generational exchange in the contexts of collecting history, preserving and improving the environment and coming together to have some fun as a process of healing, capacity building and resilience
Future festivals will build on the lessons learned, add to the local knowledge databases, provide local tourism content, promote the areas' small businesses and encourage the local sense of ownership and entrepreneurship.

2. To support economic recovery and resilience
Yulunga Hall's extensions will provide ample and varied size spaces for groups to come together to learn new things, take on physical activities, enjoy social time and grow social networks, hold market days, stalls, classes, workshops, events, conferences and provide opportunities for local entrepreneurs to set them up or cater to them.
Of course, many local building tradespeople and suppliers will be involved in building and maintaining these extensions.
If later we are successful in gaining a satellite dish on the hall's roof, we could offer serviced business outlets in one or more of the smaller rooms for local start-ups and small businesses.

The shared pathway from Manyana to Cunjurong Point will be installed by local tradespeople, local suppliers and volunteers.
The Ghost of the Walter Hood Festival will provide many opportunities for local small businesses, artists, performers, musicians and entrepreneurs to offer their goods and services to the public – or to assist others to do so.

3. To support recovery and resilience of the built environment
The Yulunga Hall extensions, the satellite phones and the pathway from Manyana to Cunjurong Point will all contribute to more effective protection, remedial action and resilience of the built environment in times of emergency.
The hall will provide a hub for information gathering and disseminating to assist local emergency services, locals and visitors in this as well as those with overarching functions at regional levels during any emergency.
It is also the meeting point for those involved in recovery and resilience of the built environment after the emergency has passed.
The shared pathway will provide further amenity to the built environment, providing safe passage for all, while protecting and providing access to, the natural environment
The Ghost of the Walter Hood Festival will grow a sense of ownership of the wreck and the monument to those who died and assist with their preservation.

Assessment criterion 2

Capacity, capability and resources to deliver the project (Score out of 50)

You should demonstrate this by identifying:

- your track record managing similar projects and access to personnel and/or partners with the right skills and experience
- sound project planning to manage and monitor the project, including scope, implementation methodology, timeframes, budget and risk management planning (including mitigation of health risks associated with the current COVID-19 pandemic).

In the last 20 years the Red Head Villages Association has been actively engaged with relevant authorities, levels of government and the media on behalf of our residents and ratepayers to protect and maintain the kind of communities in which we enjoy living.
To that end RHVA has applied for and received numerous grants for a range of small and large projects backed by the community. In each case we manage our own projects with relevant expertise from the communities and occasionally outside consultants, provide excellent value for money and successfully acquit all projects on time (or, with Covid issues, within re-negotiated timeframes) and in budget. Recently we have successfully attracted: annually \$10,000-30,000 Shoalhaven City Council shared pathway contributions; 2017 Community Building Partnership \$55,440 to complete construction of shared pathway between Manyana & Bendalong shop; 2020 NSW Premiers Dept \$20,000 Emergency Equipment & Kits; 2020 Foundation for Rural & Regional Resilience 31,971 RHVA Masterplan, 2020 \$76,623 donations for Yulunga Hall solar panels, funds to assist local couple severely burnt in fires and Manyana RFS; 2021 Shoalhaven City Council \$50,000 matching funds for RHVA Masterplan, 2021 Pictorial History Book 5,000. All of these are either completed and acquitted fully or underway in a timely manner despite the impacts of Covid restrictions.
In each case RHVA holds meetings to determine if a project should go ahead and if so, who will join a project group to report back to RHVA or volunteer to help with the project action plan. Having secured the communities' permission, a project management group and offers of volunteer assistance, we look for assistance with funding. We usually do not fundraise in the area as all of the smaller groups need to do their own fundraising and RHVA does not want to get in the way of the residents these five small villages. There is no large business or club to donate funds either.
Sometimes, as in 2018 with the Lake Conjola Coastal Management and Triggered Action Plan, RHVA teamed up with a neighbouring Community Consultative Body and Shoalhaven City Council to successfully lobby the NSW Government for \$1.8m. In this project RHVA has been involved with the Lake Conjola Community Association in writing specification documents, calling for tenders, evaluating tenders, liaising with the successful tenderer, managing timelines, milestones and monitoring budget including calling Council to account for monies incorrectly applied elsewhere (now rectified).
As an area preferred for retirement, we find many former experts in our midst with time on their hands and wishing to contribute to their new communities. With two active defence bases and associated international manufacturing companies in the Shoalhaven there are many highly skilled practitioners and business people available. Similarly we are blessed with many skilled tradespeople who enjoy working with volunteers and sharing some convivial time and refreshments afterwards.
Our President is a Sydney barrister and chartered accountant, our Secretary is a local business owner and former advisor at the federal government level, our Treasurer is a former Chief Petty Officer and owner of a construction, investment & project management company, our Assistant Secretary is a recently retired senior project director in the federal public service, our Environmental spokesperson is a senior employee of NSW National Parks, our Infrastructure spokesperson is a former maths lecturer, our Planning and Development spokesperson is a former large project developer and is currently a teacher, our Webmaster and Media spokesperson is a sponsored professional surfer, our Public Officer is a former legal secretary our two Youth spokespeople are business owners, one in the people care industry and one in construction.
The RHVA Resilience Committee will strictly apply all Covid health restriction to the project participants - we are only too aware of the precarious situation of the residents of our five small villages with no local medical services and easily overwhelmed facilities in Milton 37kms away or Nowra 80kms distant. Our combined vigilance has kept us safe so far.

Project partners

If applicable, provide details about all project partners

For details about project partner contributions refer to the grant opportunity guidelines.

Project partner

No Project partners found for this Application.

Bank Account Details

If your application is successful we will need to set up a payment process to pay your grant. We need your bank account details to do this. If your application is not successful we will not process these details.

Account Name

Red Head Villages Association Inc

BSB

032701

Account Number

186246

Payment Contact

We will send the payment remittance advice to this person. All other notifications are sent to the primary contact whose details you provide on the last page of this application.

Title

Mr

Given name

Kevin

Family Name

Millar

Position Title

Treasurer

Email address

valleyyard@outlook.com

Phone number

02 4456 5240

Mobile Number

Application finalisation

Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.

No

Program feedback

How did you hear about this grant opportunity?

Other

If Other, please specify

Shoalhaven Council notified community groups of deadline extension - first we had heard of it!

Additional information

You should attach any additional supporting documentation here. You should only attach documents that we have requested or you have referred to in your application.

Project plan

A detailed project plan that includes a risk assessment plan.
BSBR RHVA Project Plan.pdf

Project budget

A detailed project budget that identifies costs under each head of expenditure and includes an explanation of how the costs were determined. Include any third party contributions.
RHVA BSBR Project Budget.docx

Evidence of community support

This could include items such as letters of support for your project and testimonials.
Clr Mark Kitchener - Letter for RHVA.docx
Ltr Supt Clr White.pdf

Evidence of landownership or environmental approvals (where applicable)

Where the proposed project site/s are not owned or managed by you, written consent is required from the property owner and/or property manager that allows for the implementation of the proposed project on each project site.
Letter of Support - Red Head Villages Association.pdf

Trust documents

Where you have indicated your entity type is a trustee applying on behalf of a trust, you must attach trust documents showing the relationship of the incorporated trustee to the trust. If your trust deed is too large or you cannot upload your document please contact us via BSBR@industry.gov.au.

Primary contact

Title

Ms

Given Name

Lexie

Family Name

Meyer

Position Title

Grant Co-ordinator

Email Address

lexie@shoalhaven.net.au

Phone Number

244561044

Mobile Number

0427 592 616

Business postal address of the primary contact

Is the address located in Australia?

Yes

Address Details

1 Ottawa Street
CUNJURONG POINT NSW 2539
Australia

Declaration

Applicant declaration – WWC

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science, Energy and Resources (the department) will use the information I provide in accordance with the following:

- Australian Government Public Data Policy Statement
- Commonwealth Grants Rules and Guidelines
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I understand that the applicant is responsible for ensuring that it has met relevant state or territory legislation obligations related to working with children, and that any person that has direct, unsupervised contact with children as part of a project under this grant opportunity, has undertaken and passed, a working with children check, if required under relevant state or territory legislation. The applicant is also responsible for assessing the suitability of people engaged on this project to ensure children are kept safe.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true

Yes

