



RED HEAD VILLAGES ASSOCIATION (Inc)

North Bendalong, Bendalong, Berringer, Cunjurong, Manyana

RHVA MEETINGS CODE OF CONDUCT

The RHVA is not only an incorporation adhering to a constitution under the *Associations Incorporation Act 2009* but also a Community Consultative Body (CCB) formally recognised by Shoalhaven City Council.

The RHVA seeks to:

- a) Capture the geographic boundaries covering the area with a common interest
- b) Have the general support and confidence of the local community to
 - i) disseminate information
 - ii) facilitate discussion
 - iii) communicate collective views of the community to Council.
- c) Represent the residents and ratepayers within the CCB area

OUR AIMS

- a) To obtain, on behalf of the local community, information on local government issues relevant to the CCB area or the Shoalhaven City area as a whole.
- b) To disseminate relevant information to residents and ratepayers within the CCB area.
- c) To facilitate discussion on, and communicate to Council, the collective views of the community on a range of matters including, but not limited to, Policy Development, land zoning, Subdivisions, Development Applications and Works and Services needs of the area.
- d) To encourage the involvement of residents and ratepayers in Council's decision making process.

Participants are encouraged to:

- a) Come with good intentions and extend goodwill to all participants;
- b) Address the issue not the person and endeavour to express yourself clearly;
- c) Listen to and respect other's opinions.

Everyone has the right to be heard. All speakers need to be relevant and brief. One person speaks at a time - please do not talk over others. We discuss issues, not people. We learn from history but do not dwell on it. The chair has the right to advise the speaker to finish.

Please note, the role of the Chairperson of a CCB meeting, amongst other things, is to ensure that:

- a) Control and guidance is exercised during the course of the meeting.
- b) Discussion remains relevant to the issue and is not too prolonged.
- c) Any individual or special interest group does not dominate the meeting. This may be done by:
 - i) limiting the time one person may speak on an issue and/or
 - ii) ensuring that everyone has an opportunity to speak before anyone is allowed to speak for a second time on that issue
 - iii) ensuring that comments and proposals both in support and opposed to a proposition are heard.

**All or part of RHVA meetings may be recorded.
Attendance is taken as consent to be filmed or voice recorded.**

**It is a condition of entry that this Code Of Conduct
is understood and adhered to by all.**